



Eidgenössische Technische Hochschule Zürich  
Swiss Federal Institute of Technology Zurich

<p><b>Chief examiner requesting the corrections:</b>          LAST NAME, first name:          Institute:          Department:</p>
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to the  
 student administration office  
 of the study program / department  
 offering the course

**Request for grade corrections: *Systematic error***

I hereby request the following grade corrections:

Course unit no.: \_\_\_\_\_ Course unit title (original): \_\_\_\_\_

Due to a separate list with all students concerned: Stud.-ID, name, first names, grade old, grade new

Offering study program or department:

Additional concerned study programs:

**Grounds**

Provide grounds for the grade correction request, per student, on this form or on a separate sheet.

Note: Grades are binding after they have been decreed, or announced in myStudies. Viewing of grades is for purposes of amending correction mistakes only and may never be used to negotiate a result. There is therefore only scope for correction when grades have been issued but not yet decreed, and no later (exceptions are ruled upon by the subsequent grading conference).

For further information see "Guidelines for Lecturers": <https://www.ethz.ch/intranet/en/teaching/guidelines-lecturers/follow-up.html>

**An explicit explanation is required to indicate that judgement is not discretionary.**

Date / Signature of chief examiner	Date / Signature of Director of Studies offering the COURSE <i>(will be organised by the Study Administration)</i>
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